

## **Super Sales India Limited**

### **CORPORATE SOCIAL RESPONSIBILITY POLICY**

#### **INTRODUCTION**

CSR is a form of corporate self-regulation integrated into a business model. CSR policy functions focus on self-regulating mechanism whereby a business monitors and ensures its active compliance with the spirit of the law, ethical standards, and international norms. In some models, implementation of CSR goes beyond the compliance and engages in actions that appear to further some social good, beyond the interests of the company. CSR is a process with the aim to increase responsibility for the company's actions and encourage a positive impact through its activities on the environment, education, healthcare, drinking water, infrastructure development, promoting sports, interest of customers, employees, communities, stakeholders and all other members of the public sphere who may also be considered stakeholders.

A more common approach to CSR is monetary donations and aid given to local and non-local nonprofit organizations and communities, including donations in areas such as the arts, education, housing, health, social welfare and the environment, among others, but excluding political contributions and commercial sponsorship of events.

Super Sales India Limited believes that the corporate success and social welfare are interdependent.

With due respect to the society at large, every business decisions of Super Sales India Limited are taken not only considering the interest of its stakeholders but also the society at large. This corporate social responsibility is also seriously reflected across the company and its group as an employer, manufacturer, investor and a consumer.

The Government of India has also vide section 135 of the Companies Act, 2013 and the Companies (Corporate Social Responsibility Policy) Rules, 2014 has brought out guidelines for Corporate Social Responsibility for the due compliance by certain class of companies.

Accordingly, Super Sales India Limited is also covered under the section 135 which states that the company has to form a CSR Committee, frame CSR policy for spending 2.0% of the average profit Per Annum on the CSR Activities, geographical areas wherein the activities is proposed to be carried out, allocation of funds for various activities, procedures for obtaining the sanctions for such expenditures from the Board etc.

## DEFINITIONS:

1. **CSR Committee:** means a Committee of Board of Directors, consisting of three Directors at least one of whom shall be an independent Director, duly constituted by the Board of Directors of the Company.
2. **Net profit :** means the profit calculated as per section 198 of the Companies Act,2013 and shown in the audited annual financial statements of the company but does not include profit earned through overseas operations, either by a separate company or otherwise, and dividend received from other companies in India.
3. **CSR expenditure:** means any amount spend by the Company with in the territory of India, in any financial year for the activities listed under Schedule VII of the Act.

## SCOPE:

1.The scope of the CSR policy is to lay down the guiding principles to enable the CSR Committee and the Board of Directors to determine the amount of money to be allocated for the CSR Expenditure in any financial year, the activities for which the amount has to be spent, allocation of funds among various CSR expenditures, the geographical areas where the CSR activities are to be undertaken, priority for certain CSR activities over other CSR activities, timings of the expenditure, periodicity of reporting etc

## CSR ACTIVITIES TO BE COVERED

The Schedule VII of the Companies Act, 2013 specified a list of CSR activity to be undertaken by the Companies. The CSR committee may recommend to the company the nature of the CSR activity to be undertaken for each year. The committee is at liberty to identify the activities based on the needs of the society. The Administration Department / Unit Heads of the Company, may submit to the Chairman of the CSR Committee the nature of CSR activities to be pursued from time to time based on the requirements of the area in which the factories / establishments of the Company are situated.

## **PERMITTED CSR ACTIVITIES**

- (i) Eradicating hunger, poverty and malnutrition, promoting healthcare including preventive healthcare and sanitation and making available safe drinking water;
- (ii) Promoting education, including special education and employment enhancing vocation skills specially among children, women, elderly, and the differently abled and livelihood enhancement projects;
- (iii) Promoting gender equality, empowering women, setting up homes and hostels for women and orphans; setting up old age homes, day care centres and such other facilities for senior citizens and measures for reducing inequalities faced by socially and economically backward groups;
- (iv) Ensuring environmental sustainability, ecological balance, protection of flora and fauna, animal welfare, agro forestry, conservation of natural resources and maintaining quality of soil, air and water;
- (v) Protection of national heritage, art and culture including restoration of buildings and sites of historical importance and works of art; setting up public libraries; promotion and development of traditional arts and handicrafts;
- (vi) Measures for the benefit of armed forces veterans, war widows and their dependents;
- (vii) Training to promote rural sports, nationally recognized sports, para-olympic sports and Olympic sports;
- (viii) Contribution to the Prime Minister's National Relief Fund or any other fund set up by the Central Government for socio-economic development and relief and welfare of the Scheduled Castes, the Scheduled Tribes, other backward classes, minorities and women;
- (ix) Contributions or funds provided to technology incubators located within academic institutions which are approved by the Central Government;
- (x) Rural development projects.

## **GEOGRAPHICAL AREA**

The Company may undertake CSR activities anywhere in India, however preference may be accorded for the geographical locations (district, city / town or village) where the Company's operations are located.

## **AMOUNT TO BE SPENT**

During every financial year the CSR Committee shall arrange to spend for the specified CSR activities, an amount which is not less than 2 % of the average net profits of the immediately preceding three financial years. However in any financial year, for any reasons, the company is unable to spend an amount as stated above, shall provide suitable explanation stating the reasons therefor to the Board of Directors and the Board shall include the same in the Directors ' Report of the Company.

## **CSR EXPENDITURE BUDGET**

The management shall draw CSR expenditure Budget for every financial year and submit to the CSR committee for recommendation. The budget shall provide details as to activity wise expenditure and the time of expenditure spread over the financial year. The CSR Committee after deliberations may recommend to with or without modification to the Board of Directors for approval at its first meeting to be held in each financial year. Then the company shall allocate funds as per the Board's approval.

## **METHOD OF CSR EXPENDITURE**

The Company may undertake the CSR activities directly by itself or by contributing to external agencies like established Charitable Trusts of long standing reputation or partly by itself and partly through such Trusts as may be recommended by the CSR Committee and approved by the Board.

Where contributions are made to an external Trust, the company shall obtain a Fund Utilization Certificate duly certified by an auditor and submitted to the CSR Committee.

## **MONITORING CSR ACTIVITIES**

The CSR Committee shall meet at reasonable intervals and review the progress on the CSR activities .The Committee shall take steps to check whether the activities are progressing as per guidelines of the CSR policy and the statutory requirements and shall initiate corrective actions when there is any deviations.

## **CSR REPORTING**

The Company shall submit to the CSR Committee the details of activities undertaken periodically at reasonable intervals. The CSR committee shall forward a report on CSR

activities of the Company to the Board of Directors once in a year. The Board shall provide a report in the prescribed format on CSR activities of the Company in its Report to shareholders every year.

The company shall also post on the Company's website the contents of the CSR policy and the report of the Board of Directors of the Company on the CSR activities in the prescribed format.

**CONCLUSION:**

The policy when approved by the Board is final and will come into operation. However the Board may on the recommendation of the CSR Committee may review and modify /change in accordance with the changing requirements of the Company and the Government.

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